

USAGE POLICY for TIFR-CAM's COMPUTER FACILITIES(Annex 1)

General Statement

TIFR-CAM provides a computer system to support your academic work and research. Using these resources for any other intention is not allowed. The resources have to be used in a careful and economical way. The usage must comply with the relevant regulations of TIFR-CAM.

Account

The personal account is my key to the computer resources at TIFR-CAM. The personal account will be used by me exclusively. I will not share the secret credentials or the access to the account with anyone else. If sharing data becomes a problem, then I can contact the computer staff. This will be the systems administrator or the relevant faculty member.

Equipment of the institute

Any desktop machine in the laboratory and in most offices can be accessed by using the personal account data.

I will use all resources carefully and economically. Desktop machines in the computer room and in most offices are for shared usage, therefore I will not block the desktop machines for days. I will not misuse any part of the equipment. I will not try to repair, reboot or switch off machines, since these are an obligation of the computer staff.

Personal Equipment

As long as I hold a valid personal account, I am free to use personal equipment like notebooks, laptop's etc at TIFR- CAM to do my work and for research. The computer staff will assist in integrating devices into the dedicated networks. I will not try to integrate devices into any other network than the assigned ones. I know that in the case of misuse or failure, the usage account of personal devices or even the personal account might be withdrawn by TIFR-CAM. TIFR-CAM will repudiate liability in the case of damage or theft of any personal device.

I will not provide any sort of service in the sense of network service or application neither to external or to internal users. In particular I will not set up a pathfor data between networks e.g. by modem like devices. I am aware that I will be fully liable for all damages that my devices may cause, e.g. damages of other network devices etc.

I accept that the computer staff of TIFR-CAM is allowed to examine the network traffic in case of failures. I will co-operate with the computer staff to solve or to avoid such problems.

Other issues

I accept that it is required to refrain from any unethical user conduct, any conduct deemed inappropriate according to generally valid ethical standards or any conduct that could harm the reputation of TIFR-CAM in public.

I will perform no action that will impact either the. integrity or the data privacy of any other computer system.

Software covered by license agreements may be used in the permitted way only

I know that some of the software installed on desktop's at TIFR-CAM is licensed for scientific purposes only. I will not use these applications for private or commerical activities.

Name: Last _____ First: _____

Login Name _____ (min 4 char, max 8 characters, lowercase letters)

Date of Departure: _____

Office Number: _____

Initial Password _____ (be sure to fill this in without an audience and be sure to change the first time you log into your account!!!!)

The password must have atleast a length of 6 characters consisting of atleast one numeric and one alphabetic character. The initial password can be changed with the command "passwd"

List of the personal equipment I plan to use:

I have read the above statements. I fully understand and agree with them.

Signature: _____ Date: _____